**Reporting a crime in a foreign language during the COVID-19 crisis**

This form was prepared by employees of the Office for Safety, Security and Equal Treatment "Bezpieczni UJ" for Jagiellonian University **international students, PhD students and staff** in order to help them to report a crime to the Polish Police in a foreign language during the COVID-19 crisis.

**This form is not an official way of contact with the Police, medical service or fire department
IN CASE OF EMERGENCY - CALL 112 AND SEEK FOR ASSISTANCE (AVAILABLE IN ENGLISH).**

**Terms and conditions**

1. By submitting this form, you inform employees of the "Bezpieczni UJ" that you need our help to report a crime to the Polish Police in a foreign language.

PLEASE NOTE!

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1. Please be honest with us while fulfilling this form and provide us as much details as you can.
2. Using the data, you have provided in this form "Bezpieczni UJ" employee will prepare a short “notification on suspicion of committing a crime” (“zawiadomienie o możliwości popełnienia przestępstwa”) in Polish. We will send it to the Police via e-mail (CC to you).
3. You have to wait for the contact from the Police.
4. If you have any additional questions or need assistance of the university, feel free to contact us: bezpieczny.student@uj.edu.pl (students and PhD students) or bezpieczni@uj.edu.pl (staff).
5. Have you read and do you accept the terms and conditions provided above?
	* I have read and I accept the terms and conditions
	* I do not accept the terms and conditions

**Personal data**

1. **First name**

*For example: John*

1. **Last name**

*For example: Smith*

1. **E-mail address**

*This e-mail address will be used by "Bezpieczni UJ" employees to contact you*

**Description of the situation you were involved** in

*Please provide us as much details as you can*

1. **What has happened?**
2. **Where did it happen?**

*If it happened at the Jagiellonian University (Jagiellonian University building, dormitory etc.) please write if any employee of the Jagiellonian University was informed about the situation (for example dormitory or building administration)*

1. **When did it happen?**
2. **Who was involved in the situation?**

*Please share with us all the data you have about perpetrators, victims, and witnesses (names, surnames, e-mail addresses, phone numbers, description of the perpetrator if you do not know them).*

1. **Do you have any additional information you want to share?**

*For example: availability of the CCTV, tools or methods used by a perpetrator, evidence (e-mails, social media posts etc.), motives.*

1. **In which language are you able to testify?**

*Polish is the official language of all proceedings of public authorities (such as the Police, courts etc.). A professional interpreter has to be provided by the Police free of charge for those who do not speak Polish. Please do remember that it takes some time to organise this service. Generally English interpreters are available in a few days. In case of some non-European languages this time may extend even to couple of weeks.*